



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
SYBIL BRAND COMMISSION FOR INSTITUTIONAL
INSPECTIONS**

**KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CA 90012
<http://sbc.lacounty.gov>**

Wednesday, July 22, 2015

10:00 AM

AUDIO LINK FOR THE ENTIRE MEETING. (15-3556)

Attachments: [AUDIO](#)

Present: Chairperson Eleanor R. Montañó, Commissioner Donald S. Andrews, Commissioner Johanna Arias-Bhatia, Vice Chairperson Barbara Bigby, Commissioner Percy Duran III, Commissioner Keren M. Goldberg and Commissioner Theresa Zhen

Excused: Commissioner Susan Burton, Commissioner Cheryl Grills Ph.D. and Commissioner Anne S. Hill

Staff present: Bolaji Famuyiwa and Jenny Kimbell (15-3558)

Call to Order. (15-3470)

Chairperson Montañó called the meeting to order at 10:06 a.m.

Chairperson Montañó led in the Pledge of Allegiance, followed by a moment of silence.

I. ADMINISTRATIVE MATTER

- 1. Approval of the July 15, 2015 Minutes. (15-3471)**

On motion of Vice Chairperson Barbara Bigby, seconded by Commissioner Donald S. Andrews and unanimously carried, this item was approved.

During the review of the minutes, a discussion ensued in which the Commissioners expressed concerns regarding having the correct representatives present at the next SBC business meetings in order to

answer detailed questions that the Commission may have.

Staff recommended that the Commission collaborate and produce specific questions for staff to email to Commander Ornelas in order to ensure that the correct representatives are present to address the Commissions' issues.

Commissioner Goldberg recommended that the Chief of Detention be invited to a future meeting to address any questions that pertain to Juvenile Halls and Probation camps. Commissioner Goldberg also recommended that staff contact Edelman's Court "Medications Approval Unit" to discuss the Department's challenges in the area of psychotropic medication, as well as a general overview of the units operation.

Commissioner Goldberg also recommended that staff contact the Administrator for the Wrap-Around program for the Department of Children and Family Services to report on the general operations of the program.

Commissioner Goldberg further recommended that staff contact Mr. Dennis Carroll to address issues that have risen when visiting Probation Camps, Juvenile Halls and to discuss the time frame in which issues are corrected.

Attachments: [SUPPORTING DOCUMENT](#)

II. REPORTS

2. Chairperson's Report on various items. (15-3472)

Chair Montaña distributed Commissioner assignments to inspect Men's Central Jail by section.

3. Treasurer's Report. (15-3473)

Commissioner Andrews reported that the balance of the Commissioner's Charitable Fund is \$408.90.

4. Staff Report on Correspondence Received and Department Representative Reports. (15-3480)

Staff reported that former Commissioner Frank S. Bacio received a five signature scroll on Tuesday, July 21, 2015 at the Board of Supervisors meeting.

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5. Commissioners' Reports on Group Home and/or Detention Facilities Inspections from July 16, 2015 to July 21, 2015. (15-3481)

During the reporting period, the following group homes/facilities were reported as being in satisfactory condition:

Chairperson Montaña and Commissioner Andrews visited:

- Project Six Help Group (Santicoy Street, Van Nuys, CA) on July 20, 2015.
- Clara Shortridge Criminal Justice Center (Temple Street, Los Angeles, CA) on July 21, 2015.

Vice Chairperson Bigby and Commissioner Duran visited:

- Le Roy Hanes Center (Baseline Road, La Verne, CA) on July 21, 2015.

Commissioner Arias-Bhatia visited:

- Trinity Group Home (Basye Street, El Monte, CA) on July 21, 2015.

Commissioners Zhen and Goldberg visited:

- Community Transition Unit- Twin Towers Correctional Facility- Inmate Reception Center (Bauchet Street, Los Angeles, CA) on July 20, 2015 and reported that this is a great model with great potential, however there is not enough staff to perform at maximum efficiency.

Commissioner Zhen visited:

- Metropolitan Courthouse (Hill Street, Los Angeles, CA) on July 20, 2015 and reported that although the facility was in satisfactory condition the following items were of concern:
 - Special LGBT are housed in single cells that are cramped, small and confined
 - One inmate had not eaten all day because of gluten allergy and was not able to take his medication
 - Cell 5 had graffiti, poor ventilation and lighting
 - Inmate in Cell 2 had not eaten because of a peanut allergy and peanut butter and jelly sandwiches was all that was served
 - Cell 3 had trash on the floor and an inmate was there all day without being seen by the judge

She will conduct a follow-up inspection and report at the next meeting.

During the Commissioner reports, Commissioner Zhen stated that she is concerned with the number of "use of force" incidents reports and recommends that follow-up and recording of data be produced into a report for the BOS

A brief discussion ensued in which the Commission discussed revising the Institutional Inspection Form, on motion of Vice Chairperson Barbara Bigby, seconded by Commissioner Keren Goldberg and unanimously carried, the Commission agreed to revise the Institutional Inspection form.

III. MISCELLANEOUS

Matters Not Posted

6. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (15-3482)

The following items were introduced for discussion and are to be placed on a future agenda:

- **Discussion and recommendation to invite the National Council of Jewish Women, Los Angeles to come and present on child trafficking.**
- **Discussion and recommendations on how to make the Commission's work more visible, including attending the Board of Supervisors meetings on a rotational basis and preparing a quarterly report to the Board of Supervisors.**
- **Discussion on the approach to request "Use of Force" data from the Los Angeles County Sheriff's Department.**

Public Comment

7. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (15-3483)

There were no members of the public present to address the Commission.

Adjournment

8. Adjournment for the meeting of July 22, 2015. (15-3484)

There being no further business, Chairperson Montaña adjourned the meeting of July 22, 2015 at 12:22 p.m.